

# **CAUTION**

**THIS EQUIPMENT IS AUTHORIZED  
FOR REPRODUCTION OF  
CLASSIFIED MATERIAL UP TO  
**UNCLASSIFIED**  
(CLASSIFICATION)**

## **CLASSIFIED REPRODUCTION RULES**

- REPRODUCE ONLY THE NUMBER OF COPIES AUTHORIZED FOR OFFICAL PURPOSES.
- ENSURE THE TOTAL NUMBER OF COPIES PROGRAMMED FOR REPRODUCTION ARE RECEIVED.
- RETRIEVE ALL COPIES AND ORIGINALS.
- DOUBLE CHECK THE MACHINE AND AREA FOR CLASSIFIED MATERIAL BEFORE LEAVING.
- ENSURE IMAGE CARRYING PARTS ARE CLEARED AFTER
- REPRODUCTION:
  - RUN 3 BLANK SHEETS THROUGH EQUIPMENT TO DETERMINE PRESENCE OF LATENT IMAGES. DESTROY THESE SHEETS AS CLASSIFIED WASTE.
  - CLEAN DUPLICATING BELTS, IMPRESSION CYLINDERS, ETC., WITH PROPER SOLVENTS.
- REPORT UNAUTHORIZED REPRODUCTION TO YOUR SECURITY MANAGER.